



Agensi Pekerjaan Danu Gemilang Sdn Bhd

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BIODATA



Reference No. : DS-24158

Given Name : RIZA

Middle Name : GELOTIN

Sur Name : CABILES

Birth date : 31-DEC-1981

Age : 42

Gender : FEMALE

Nationality : FILIPINO

Passport Expiry date : 13-MAR-2034

Religion : CATHOLIC

Height : 152.4 cm

Weight : 64 kg

Marital Status : SEPARATED

No of Children : 2 Age s 18 & 10 yrs old

No of Brother/s : - No of Sister/s : -

Your Position in the Family : ELDEST

Husband's Occupation : NONE

Father's Occupation : DECEASED

Mother's Occupation : DECEASED

Language : ENGLISH, TAGALOG

Skills : CHILD CARE, COOKING & HOUSEHOLD CHORES

Applying Job in : MALAYSIA

Expected Salary : 400 USD / 1800 RINGGIT

EDUCATION BACKGROUND

Please marked (✓) your Highest Educational attainment and fill up the year of completion

<input checked="" type="checkbox"/> Elementary Graduate	Year Graduated: 1994
<input checked="" type="checkbox"/> Secondary Education/ High School Graduate	Year Graduated: 1998
<input checked="" type="checkbox"/> College level <i>undergraduated</i>	Year Completed: 2003
Course: BACHELOR OF SCIENCE IN HOTEL & RESTAURANT MANAGEMENT	
<input type="checkbox"/> College Graduate	Year Graduated:
Course:	

EMPLOYMENT RECORDS

Country: KUWAIT	Date of Employment From: DEC. 2014	Until: APRIL 2017
Job Position: DOMESTIC HELPER	No. of Person in the Employer's House: 5	
Employer's Nationality: KUWAITI	No of Child/Children of Employer: 3	Age/s: 3, 1 & 6 mos. old
Reason of Leaving: FINISHED CONTRACT		

EMPLOYMENT RECORDS

Country: QATAR	Date of Employment From: MAY 2018	Until: JULY 2019
Job Position: DOMESTIC HELPER	No. of Person in the Employer's House: 3	
Employer's Nationality: QATAR I	No of Child/Children of Employer: 1	Age/s: 1YR OLD
Reason of Leaving: FAMILY MATTER		

PERSONAL QUESTIONS

Why do you want to work as Domestic Worker in Malaysia?	TO SUPPORT MY FAMILY NEEDS AND TO HAVE SAVINGS.
What qualifications do you have as Domestic Worker?	I CAN TAKE CARE OF BABY, CAN DO HOUSEHOLD WORK
Are you aware and agreed to work for Two (2) years employment Contract in Malaysia?	YES
From your family, who are the person knows and allowed you to work in Malaysia?	MY DAUGHTER & SON
Are you ready to be far from your family for the period of two (2) years?	YES
Are you afraid of being far from your family?	NO
What do you expect from a position as a Domestic Worker?	I DO ALL THE HOUSEHOLD WORK EVERYDAY.
What are your dreams and goals in life?	MY DREAM IS TO FINISH MY KIDS STUDIES, AND TO HAVE MY OWN HOUSE & BUSINESS SOMEDAY.
How long do you plan to live and work abroad?	AS LONG AS MY EMPLOYER WANT MY SERVICE.
Are you better with <u>Household Chores</u> , <u>New born</u> , <u>Children</u> , <u>Elderly Care</u> or <u>Cooking</u> ?	YES
In your past experienced, what was the age of the Children you looked after?	3, 1, & 3 months old.
Can you take care of Infant?	YES
Do you love working with Children?	YES
If a Child is naughty and talks to you in a rude way, what would you do?	I WILL TALK TO THE PARENTS WHAT THE KIDS DO TO THEIR WORKER. I WILL TALKED ALSO THE KIDS IN A NICE WAY.
Are you willing to take care an Elderly Person?	YES
If YES, What Gender you Prefer? <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	
Do you have experience to look after an Elderly Person?	NO
If YES, What is the age? What is the Gender? <input type="checkbox"/> Male <input type="checkbox"/> Female	
Are you willing to take care a Disable Person?	NO
If YES, What Gender you Prefer? <input type="checkbox"/> Male <input type="checkbox"/> Female	
Do you have experience to look after a Disable Person?	NO
If YES, What is the age? What is the Gender? <input type="checkbox"/> Male <input type="checkbox"/> Female	
Are you willing to take care a Special Child?	YES
If YES, What Gender you Prefer? <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	
Do you have experience to look after a Special Child?	NO
If YES, What is the age? What is the Gender? <input type="checkbox"/> Male <input type="checkbox"/> Female	
Are you a Good cook?	NOT SO BUT WILLING TO LEARN
Are you able to follow Recipes from a cook book?	YES
What kind of food can you prepare?	FILIPINO DISHES
Can you sew by hand? Can you sew by machine?	YES NO
How would you describe yourself?	HAPPY PERSON, HOWE LONG PATIENCE, I LOVE TO LEARN NEW THINGS

PERSONAL QUESTION 2

Do you have any medical history: Please marked (✓) if YES and (x) if NO

- Diabetes High blood Migraine Anemia/low blood Appendicitis Heart problem
 Caesarian Ulcer Asthma Hemorrhoids (Almoranas) Ovarian tumor Dizziness (nahihilo)
 Numbness in the body (pamamanhid ng katawan) Poliô (can't move parts of the body during childhood)
 Tuberculosis (TB) epilepsy / seizures skin allergies others, specify

Do you have medical operation / surgery from the past? NO : If yes, what kind of operation/ surgery?

How long now since you undergo operation / surgery? NO ; Do you think you are fully recovered?

Do you take any medication? NO : if yes, what medicine?

Do you have any allergies to food? NO : If yes, specify

Do you have any allergies for medicine? NO : If yes, specify

Do you smoke cigarette? NO Do you drink alcohol?

Do you have friends or family here in Malaysia? NO : If yes, what is the job & which place in Malaysia?

Are you willing to use your mobile phone after working hours and during Rest day only? YES

Are you willing to stay inside your employer house during your Rest day? YES

If necessary, will you work on your Rest day for extra income? YES

Can you promise not to use any personal belongings of your employer without permission? YES

Can you keep and secure the privacy of your employer and his family at all times? YES

What is your Message to your Future employer in Malaysia: TO MY FUTURE EMPLOYER, LOOKING FORWARD TO WORK IN YOUR FAMILY. AND TO HAVE A GOOD RELATIONSHIP WITH YOU AND TO YOUR FAMILY. IF ANY PROBLEM THAT YOU DON'T LIKE, YOU CAN TALK TO ME AND EXPLAIN WHAT IS HAPPENING, I WILL ASSURE YOU THAT I'M TRUSTWORTHY AND LOYAL AND I CAN TAKE OF YOUR FAMILY.

THANK YOU & SEE YOU SOON.

JOB PREFERENCES:

Please marked (✓) if you are agreed and (x) if not applicable

Care of Newborn baby

Childcare

Elderly Care

Care of Special Child

Care of Bedridden

Disabled Person

Care of Pet/s: Dog Cat

Willing to work with Muslim family

Willing to work with non Muslim family

Willing to learn and do cooking

Laundry by hands for delicates clothes

Gardening(watering flowers and plants)

BASED ON YOUR OWN OR WORK EXPERIENCES

Please write each categories based on your own experienced

NEWBORN BABY CARE TAKE A BATH, FEED THE BABY ON TIME, CHANGE DIAPER AND BRING THE BABY TO SLEEP.

CHILDCARE PREPARE FOOD, TAKING A BATH, CHANGE CLOTHES, PLAY WITH THEM

SPECIAL CHILD NO EXPERIENCE BUT WILLING TO LEARN

ELDERLY CARE/ BEDRIDDEN / DISABLED PERSON NO EXPERIENCE AT ALL

GENERAL HOUSEHOLD CHORES DO COOKING, WASHING CLOTHES, CLEANING, & TAKE CARE OF KIDS.

I hereby declare and confirmed that all the above given information contained are true and correct to the best of my knowledge and belief. That I am responsible for the accuracy of any data information which I provided to Agensi Danu Gemilang Sdn. Bhd. for my employment purposes as Domestic Worker in Malaysia.


RIZA G. CABILES

(Full Name and Signature of the Applicant)